

## **SPIE Press Book Production Steps**

*Note that the sequence of steps below may vary from project to project, and some steps may occur simultaneously. Times given are approximate.*

1. You return your signed book contract to SPIE Press and are assigned a project editor.
2. You prepare your book manuscript and [secure reprint permissions](#).
3. You submit electronic files to your project editor.
4. SPIE Press sends the manuscript out for technical reviews. (4+ weeks)
5. You revise the manuscript based on the reviewers' comments. (2-4 weeks)
6. SPIE Press copyedits and formats the manuscript according to house style. (8+ weeks)
7. You resolve queries and indicate index terms. (2 weeks)
8. SPIE Press formats and compiles index, and designs the book cover. (2+weeks)
9. You review page proofs and resolve any final queries. (2+ weeks)
10. SPIE Press corrects the proofs. (2+ weeks)
11. SPIE Publications director reviews manuscript. (1 week)
12. SPIE Press makes final corrections and sends book to printer. (1 week)
13. Book is printed, bound, and shipped to SPIE. (4-6 weeks)